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Guide To Career Choices

THE FUTURE IS YOURS

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hospitality

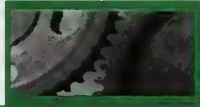
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a brief look at:

- jobs
- education and training requirements
- wages
- outlook

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HOSPITALITY

guide no. 06

ENTRY : The mean (average) of the bottom third of wages in an occupation
 MEDIAN : Half of the workers in the occupation earn more than this wage; half earn less.
 EXPERIENCED : The mean of the top two-thirds of wages in an occupation.

HS > High School diploma or equivalent
 AD > Associate Degree of Arts/Science
 community college, 2 years
 BA/BS > Bachelor of Arts/Science degree
 colleges/universities, 4 years



OUTLOOK

HOURLY WAGES

Career Opportunities	2008 EMPLOYMENT	LONG-TERM OUTLOOK	SHORT-TERM FORECAST	ENTRY	MEDIAN	EXPERIENCED	EDUCATION AND TRAINING
Bakers, Bread & Pastry	10,066	VF	F	\$6.23	\$7.85	\$9.32	Training is generally provided on the job. Experience is an asset.
Bartenders	23,042	F	VUF	\$5.55	\$6.66	\$7.98	HS is preferred but not required. No work experience is necessary, however, communication skills are necessary.
Combined Food Preparers & Service Workers	61,245	VF	VUF	\$5.49	\$5.98	\$7.10	Training is provided on the job. These positions often lead to advancement to more highly skilled positions.
Cooks, Fast Food	25,806	VF	F	\$5.51	\$6.07	\$6.95	Most of the skills needed for these positions are acquired on the job.
Cooks, Restaurant	41,113	VF	F	\$6.00	\$7.92	\$9.47	Experience as short-order, fast food or assistant cook is generally required.
Food Preparation Workers	61,944	VF	VUF	\$5.50	\$6.20	\$7.62	Training is acquired on the job. These positions often lead to advancement to more highly skilled positions.
Food Service & Lodging Managers	29,910	VF	F	\$6.80	\$11.17	\$14.46	Most employers recruit from two- and four-year college hospitality management programs.
Hosts & Hostesses, Restaurant/Lounge	14,488	VF	F	\$5.51	\$6.49	\$7.55	HS is preferred but not required.
Hotel Desk Clerks	5,388	F	F	\$5.88	\$7.28	\$8.46	Most employers hire HS graduates. Training is provided on the job.
Maids & Housekeeping Cleaners	39,077	VF	F	\$5.61	\$6.98	\$8.01	As a rule, there are no education or experience requirements for job entrants.
Recreation Workers	19,751	VF	F	\$5.68	\$7.64	\$11.03	Requirements range from a HS diploma to graduate education for some administrative positions in large public systems. A major in parks and recreation or leisure studies is recommended.
Servers (Food and Beverage)	100,400	VF	F	\$5.50	\$5.87	\$6.55	Two or three years of HS and/or previous work experience is preferred.

• Occupational growth rates and job opening data are based on All-Industry projections through the year 2008.

• Long-Term Outlook and Short-Term Forecast descriptors are derived from projected employment growth and the level of employment for the occupation as a percentage of total employment.

• Wage data cover full-time, part-time and seasonal employees but exclude temporary and contractual workers. Wages include piece rates, commissions and cost-of-living allowances but exclude overtime and tips.

***data are not available

F Favorable
 VF Very Favorable
 UF Unfavorable
 VUF Very Unfavorable

■ WHAT ARE SOME OF THE JOBS?

BREAD & PASTRY BAKERS...mix and bake ingredients according to recipes to produce small quantities of breads, pastries and other baked goods for consumption on premises or for sale as specialty baked goods. They do most of the work by hand, as opposed to automated industrial bakeries.

CHEFS AND COOKS...are responsible for preparing meals that are pleasing to the palate and the eye. Chefs are the most highly skilled, trained and experienced of all kitchen workers. Chefs and cooks measure, mix and cook ingredients according to recipes, using a variety of equipment. They are often responsible for directing the work of other kitchen workers, estimating food requirements and ordering food supplies. Short-order cooks prepare and cook to order a variety of foods that require only a short preparation time. They may take orders from customers and serve patrons at counters or tables. Specialty fast-food cooks prepare a limited selection of menu items in fast-food restaurants. They cook and package batches of food such as hamburgers and fried chicken, which are prepared to order and kept warm until sold.

LODGING FACILITIES MANAGERS...may direct all aspects of operations in a small inn, hotel or motel. In larger hotels, the general manager may be aided by a number of assistant managers. Front office managers coordinate reservations and room assignments, train and direct the hotel's front desk staff, and ensure that guests are treated courteously.

RESTAURANT FOOD AND SERVICE MANAGERS...select and price menu items and try to achieve both efficiency and consistent quality in food preparation and service. They also recruit, train and supervise staff. In large and many smaller establishments, they are supported by assistant managers and an executive chef.



■ WHAT IS THE JOB OUTLOOK?

Employment in the hotel industry is expected to grow faster than the average for all occupations through the year 2008. More business travelers, more domestic and foreign tourism, the larger number of two-income families, low-cost air fares and emphasis on leisure-time activities will contribute to further expansion of this industry.

Job openings for chefs, cooks and other kitchen workers are also expected to be plentiful. Demand for these workers will create many new positions, but most openings will arise from the need to replace the high proportion of workers who leave this occupation every year. Since the hospitality industry is tightly related to the movement of the economy, it is growing with the current boom. And as the average age of the population increases, demand will grow for restaurants that offer table service and more varied menus.

■ WHERE CAN I FIND ADDITIONAL INFORMATION?

The Occupational Outlook Handbook, 2000-01 Edition, contains many additional sources of information for over 250 occupations in all sectors of the economy. You may order the Handbook by contacting the U.S. Government Bookstore, 401 South State Street, Suite 124, Chicago, Illinois 60605-1297, 312/353-5133 or check out the online version at <http://stats.bls.gov/ocohome.htm>.

For access to other labor market and workforce information on the internet, visit the following sites:

IDES' home page: <http://www.ides.state.il.us>,

LMI Source: <http://lmi.ides.state.il.us>,

Workforce Info Center: <http://www.ILWorkInfo.com> and a site targeted towards high school students:

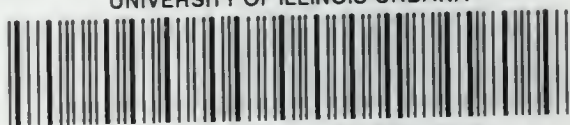
<http://www.workforceinfo.state.il.us>.



Career Guide Sources:

Illinois Department of Employment Security's "Occupational Projections" and "Occupational Employment Statistics Wage Data" and the U.S. Bureau of Labor Statistics' "Occupational Outlook Handbook"

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